

This page sets out the instructions for completing the Prescribed Form: Engagement.

All capitalized terms used in these instructions and the Prescribed Form: Engagement, unless otherwise stated, have the meanings ascribed to them in the RFP.

INSTRUCTIONS APPLICABLE TO THIS PRESCRIBED FORM: ENGAGEMENT

- a. This instruction page is not required to be submitted as part of the completed Prescribed Form: Engagement.
- b. The Prescribed Form: Engagement is required to be submitted electronically via the File Transfer Site prior to the Proposal Submission Deadline in accordance with Section 3.9 of the RFP.
- c. Pages of the Prescribed Form: Engagement should be kept together in sequential order.
- d. Apart from the completion of any blanks, drop down lists, check boxes or similar uncompleted information in the Prescribed Form: Engagement, no amendments may be made to the wording of the Prescribed Form: Engagement.
- e. The Prescribed Form: Engagement should be completed in its entirety unless instructions are provided to the contrary. Fields marked <if applicable> should be completed if applicable to the Proposal. If not applicable, they should be marked "N/A".
- f. The Prescribed Form: Engagement must be signed by a person with authority to bind the Proponent. The Prescribed Form: Engagement may be printed, signed and scanned, or may be signed digitally through Adobe (Digital ID, or Fill and Sign), Apple Preview or DocuSign.
- g. With the exception of this instruction page, instructions within the Prescribed Form: Engagement will be enclosed in brackets.

Section 1 – Proponent and Proposal Information

Unique Project ID:	
Legal name of the Proponent:	
Name of Renewable Low-Impact Electricity Project	

Section 2 – General Public Engagement Requirements (requirements set out in Section 2.7 of the Nova Scotia Green Choice Procurement – Request for Proposals II)

a.	The Proponent provided notice to communities in close proximity to the proposed Site of their intention to submit a Proposal for the GCP no later than <October XX, 2026>:	A URL, screenshot and/or other documentation of the notice to the general public is attached as Exhibit A to this Prescribed Form.
b.	The Proponent publicly posted its contact information and Project details in a way that is easily accessible to the general public within 30 Business Days of the RFP Effective Date:	A screenshot or other documentation of the posting of such notice of public community meeting is attached as Exhibit A to this Prescribed Form.
c.	The Proponent has identified a lead contact for questions and feedback:	A screenshot or other documentation identifying a lead contact for questions and feedback is attached as Exhibit A to this Prescribed Form.
d.	The Proponent has provided opportunities for the general public to comment and provide feedback prior to the Proposal Submission Deadline:	A screenshot or other documentation providing opportunities for the general public to comment and provide feedback prior to the Proposal Submission Deadline is attached as Exhibit A to this Prescribed Form.
e.	The Proponent has ensured information distributed to the general public is accurate, current, and accessible through multiple channels (including a non-internet channel):	A screenshot or other documentation demonstrating that information distributed to the general public is accurate, current, and accessible through multiple channels (including a non-internet channel) is attached as Exhibit A to this Prescribed Form.

Section 3 – Scored Criteria Engagement Requirements (requirements set out in Section 4.3 e) of the Nova Scotia Green Choice Procurement – Request for Proposals II)

a.	The Proponent has evolved Proposal to address engagement feedback.	A report summarizing feedback from communities in close proximity to the Site which includes examples of how the Proposal has evolved to address feedback received from the general public (as applicable), is attached as Exhibit B of this Prescribed Form.
b.	The Proponent has received support, in writing, from local governments and/or local groups or communities.	Letters of support from local governments and/or local groups or communities are attached as Exhibit B of this Prescribed Form.
c.	The Proponent has engaged with the Mi'kmaq of Nova Scotia:	<p>Demonstrated engagement with the Mi'kmaq, of Nova Scotia is consistent with the Proponents Guide is attached as Exhibit B, and includes:</p> <ul style="list-style-type: none"> (A) A summary of engagement activities with Mi'kmaq communities in close proximity to the Site; (B) Evidence of feedback received from the Mi'kmaq of Nova Scotia and if / how the Proponent was reasonably able to implement that feedback in the Project design and/or Proposal.

DRAFT

I hereby confirm that I am an individual with the authority to bind the Proponent and that, if applicable, by signing this form using electronic signature, I agree to the content, terms and conditions set out in the document on behalf of the Proponent.

Proponent Name:	
Per:	
Print Name:	
Print Title:	
(I have authority to bind the Proponent)	
Date Signed:	

DRAFT

EXHIBIT A

**URL, SCREENSHOT OR OTHER DUCUMENTATION OF COMMUNITY ENGAGEMENT
PLAN AND NOTICE OF PUBLIC COMMUNITY MEETING**

<Note: Attach report(s), letters, engagement plans or other documentation of the posting of such community and Indigenous engagement plan and notice of public community meeting on the Project Website. Each screenshot or other documentation must clearly show the date and the URL of such screenshot or other documentation.>

DRAFT

EXHIBIT B

**EVIDENCE OF NOTIFICATION TO APPLICABLE MUNICIPALITY(IES) AND INDIGENOUS
COMMUNITY(IES)**

<Note: Attach report(s), letters, engagement plans or other documentation in support of Section 3 of this Prescribed Form.>

DRAFT